

New Zealand Axeman's Association



HEALTH AND SAFETY MANAGEMENT PLAN

2017

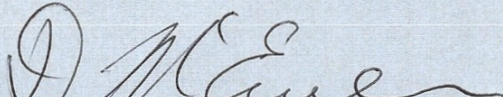
New Zealand Axeman's Association Safety Management Plan (SMP)

SAFETY MANAGEMENT PLAN HISTORY

Version	Date	Purpose	Owner	Review due
ONE	01/06/2017	Safety Management Plan for NZAA	NZAA	15/05/2018

APPROVALS

This Health and Safety Management Plan has been:

CHECKED BY:	Tim Garlick	Health and Safety Advisor
SIGNED:		Date: 01/06/2017
APPROVED BY:	David McEwen	Title : President NZAA
SIGNED:		Date: 01/06/2017

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Purpose

New Zealand Axeman's Association

Safety Management Plan (SMP)

This Health and Safety Management Plan has been developed to ensure that the actions of the New Zealand Axeman's Association's (**NZAA**) members are undertaken in a safe manner. This is because NZAA puts the personal safety of all NZAA members and the safety of the public foremost.

This Health and Safety Management Plan complies with the NZAA Official Rules 2014, HSWA 2015 & associated Regulations 2016, to measure the safety compliance. It is every member's responsibility to ensure that the rules and procedures are adhered to so that everyone's safety can be assured.

NZAA's duty of care extends to its registered members, volunteers, visitors, customers, and members of the public.

1. Definitions

For the purposes of this document the following definitions apply:

NZAA New Zealand Axeman's Association:
A sports association who's members carry out high risk events in a public places.
Axeman or Competitor An axeman is a sportsman that competes in high risk events using axes, cross cut saws, and chainsaws within a public area.
Visitor Any person who visits any chopping event and is allowed within the axeman's arena is deemed to be a visitor. (Refer to Section 15)

2. Reference Documents

The following is held on <http://www.legislation.govt.nz>

Health and Safety at Work Act 2015 (**HSWA 2015**)

Health and Safety at Work (General Risk and Workplace Management) Regulations 2016

The following is held on www.worksafe.govt.nz

Approved Code of Practice (**ACOP**) for Safety and Health in Forestry Operations

The following is held on www.nzaxemen.org.nz

The NZAA Official Rules and Information Guide for Officials and Competitors (**ORIG**)

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3. NZAA Contacts

TITLE	NAME	CONTACT
President	Dave McEwen	027 635 8682
Vice President	Shane Jordan	06 762 7554
Secretary	Dave Gowland	03 525 8178
HS Advisor	Tim Garlick	027 705 9275

4. Overview

This Health and Safety Management Plan (**SMP**) applies to all NZAA members and to any other parties involved with the NZAA. It contains information that should be read and understood in conjunction with the NZAA Official Rules and Information Guide for Officials and Competitors. Development and review of this SMP will be undertaken annually or as required to meet for any necessary changes.

4.1 Communication of the Health and Safety Management Plan

The NZAA has overall responsibility for ensuring that the contents of this plan are communicated to all members of the NZAA prior to the commencement of the chopping season and that the respondents are fully aware of their duties and responsibilities. The districts are responsible to ensure that their members are fully aware of their responsibilities leading up to and during the chopping competitions or any other chopping event. The Ring Marshal is responsible for ensuring that the ORIG safety rules and any local safety rules are followed.

4.2 Implementation of the Health and Safety Management Plan

The NZAA is responsible to distribute this SMP to all districts and to ensure that the districts understand the requirement to follow this SMP and sign as acceptance. The districts must ensure that this SMP is fully implemented for the duration of all competitions which includes insuring that the key activities, detailed in this plan, are undertaken in a safe manner by the persons specified.

5. Duty of Care

- NZAA always puts **SAFETY FIRST** so it is very important that every NZAA member understands that they have a duty of care to ensure that no one is harmed as a result of any persons actions or inactions.

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- This duty of care includes the prompt reporting of unsafe practices or conditions, any deviation from NZAA specified requirements, and to rectify the unsafe practices or conditions immediately. This rule applies to all NZAA members.
 - The event reporting should be to the Ring Marshal and documented.
 - Non-event reporting should be to the President of that district and documented.

5.1 Unsafe Practices or Conditions

All unsafe practices and conditions must be brought to the attention of the Ring Marshal's in the first instance as soon as possible so that the unsafe issue(s) that have been identified can be promptly and appropriately addressed.

5.2 Deviation from NZAA Requirements

- All competitions shall be undertaken in accordance with NZAA ORIG processes, procedures and the requirements of this SMP.
- Deviation from NZAA requirements or from this SMP may only be made in the case of an emergency or in the interest of safety.

5.3 Continual Improvement

As part of NZAA's commitment to continually improve health and safety, all members are encouraged to play an active role by identifying inconsistencies, incorrect practices or procedures and suggesting ways health and safety could be improved.

6. Public Interaction

- It is important to remember that everyone should be friendly, approachable and professional when interacting with the public.
- No member will bring the NZAA into disrepute with inappropriate behaviour.
- Public safety should not be endangered by the chopping events
- The members should not feel endangered by the actions or inaction of a member of the public.
- Any complaints or compliments must be brought to the attention of the Ring Marshal.

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7. Drug and Alcohol Free Policy

- NZAA has a Zero Tolerance concerning drugs and alcohol. (Ref ORIG 2.12)
- Any person within the chopping arena, who is suspected of being under the influence of drugs or alcohol, shall be asked to leave immediately and will be escorted from the arena. Further action may be taken against that person.

8. Training

Any training that is to be carried out within the chopping arena will be under the direction of the Ring Marshal who has the responsibility to determine how this will be safely carried out. Only the trainers will be allowed to stay in the arena during an event to assist the trainees whilst chopping.

9. Risk Management

- The Ring Marshal has overall responsibility to ensure that the hazards and risks are managed and that the required corrective actions will be communicated to the axemen before or during the chopping event.
- It is important that a pre chopping meeting is held with all of the competitors to reinforce the rules and to check all axe's before chopping commences. No axeman should be allowed to participate if their axe has not been checked.
- All juniors and trainees must wear mesh safety socks at all times while they are competing.

10. Emergency Plan

The Ring Marshal must ensure that there is a fully stocked and up to date first aid kit available before any chopping commences and that there is at least one first aider on site at all times for the duration of the event.

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11. Arena Safety Management Protocols

11.1 Ring Marshal

The Ring Marshall shall ensure that the health and safety protocols are fully understood, implemented, and followed by the axemen and other participating parties for the duration of the event:

12. Arena Security

Ref: ORIG 3.27.2

- All sites shall be secured using either permanent or temporary mesh fencing of a minimum of one meter high around the perimeter of the arena to prevent unauthorised access into the chopping area.
- Under no circumstances shall a member of the public including children be allowed into the arena.
- All members of the clean-up crews must be given the all clear before they are permitted to enter the arena.
- The use of axes for block preparation is prohibited whilst the clean-up crew is working within 4 metres of their stand.
- Testing axes should be undertaken in a designated safe area away from the arena.
- No axemen other than those coaching or are assisting with the jigger boards are allowed into the arena during an event e.g. all persons must clear the arena and stay within the designated safety zone.

13. Chopping Requirements

Ref: ORIG 3.27

- All axes must be checked before use (Ref: ORIG 3.27.6)
- All axe heads are to be pinned (Ref: ORIG 3.27.1)
- All cradle /dummy spacing's shall be not less than 3.6 metres between centres and not less than 3.6 meters from the ring fence (Ref: ORIG 3.27.6)

13.1 Chainsaw Use

Only authorised operators will be permitted operate a chainsaw, those operators must wear the correct PPE. (Ref ORIG 3.28)

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14. Warning and Safety Signage

- Safety signage maybe installed at the access points for the arena, this is over to the discretion of the Ring Marshal.
- The safety signage may indicate restricted areas, exclusion zones or safe areas.

15. Visitors

- All visitors to the arena shall be made aware of the safety requirements by the Ring Marshal that visitor may be accompanied as determined by the Ring Marshal.
- All Visitors must comply with NZAA and on site safety requirements.

16. Arena Housekeeping

In the interests of safety, all competitors are responsible for the arena housekeeping and are required to maintain a high standard of housekeeping at all times.

NB: Rubbish, is the responsibility of the person creating it. It shall be, removed from site and recycled where possible.

17. Personal Protective Equipment (PPE)

The correct PPE shall be worn at all times when operating a chainsaw, and at any other time when PPE is expected to be worn e.g. alignment with NZ Legislation.

17.1 Correct PPE for Chainsaw Use

Helmet, Eye Protection, Hearing Protection, Leg Protection, Safety Boots, High Visibility Top. (Ref ORIG 3.28)

18. Plant and Equipment

All axes, cross cut saws, plant and equipment that is used for the purposes of an event must meet the NZAA required safety standards. (Ref ORIG Section 3)

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19. Removal from Site

- NZAA reserves the right to remove any person from a chopping event or arena if their safety or the safety of others may be compromised by the actions or inactions of that person, or;
- Because of a breach of the NZAA rules or conduct. (Ref: 2.15 ORIG)

